

SHOREHAM

Parish Clerk:
Amanda Barlow

The Post Box,
Shoreham Village Hall
High Street, Shoreham
TN14 7TB

PARISH COUNCIL

07912 611048

clerk@shorehamparishcouncil.gov.uk

You are hereby summoned to a Meeting of the Shoreham Parish Council to be held at **Shoreham Village Hall on Wednesday 22 January 2025 at 7.30pm**. Members of the Press and Public are warmly invited to attend.

Meeting documents are available at www.shorehamparishcouncil.gov.uk

Parish Clerk 17 January 2025

AGENDA for MEETING of SHOREHAM PARISH COUNCIL

1. To receive any apologies for absence.
2. To receive any disclosures of interest from members in respect of items of business included on the agenda for the meeting.
3. Public Forum
4. County/District Councillor Reports
5. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960
6. To receive and authorise for signature by the Chairman, the Minutes of the meeting held on Wednesday 4 December 2024
7. **Matters arising from the minutes not covered by Agenda items**
 - 7.1 Cricket Club Ground Banners
 - 7.2 Grass cutting contract
8. **Highways and Footpaths**
 - 8.1 Parking Survey
 - 8.2 Bollards
 - 8.3 Railings on the bridge
 - 8.3 Car park at Filston Lane
9. **Shoreham Woods**
 - 9.1 To discuss the response from Mrs Laura Trott, MP and Sevenoaks District Council
 - 9.2 To note the comments from the Shoreham Society and residents
10. **Correspondence**
 - 10.1 Hedgerow Heroes - Phase 5 - / CPRE Kent and Kent CMPs
 - 10.2 SDC - Pensioner Just Missing Out Scheme
 - 10.3 Devolution & local government reorganisation
 - 10.4 Local Nature Recovery Strategy Public Consultation

10. Finance & Personnel and Governance

- 10.1 To agree the budget for 2025-26
- 10.2 To set the precept for 2025-26
- 10.3 Shoreham Village Hall/VAT

11. Next meetings (all starting at 7:30pm in Shoreham Village Hall unless otherwise stated)

- a. **Planning (if required) Committee and Council Meeting – Wednesday 5 February 2025**
- b. Planning (if required) Committee – Wednesday 19 February 2025

Amanda Barlow, Clerk to Shoreham Parish Council

AGENDA DOCUMENTS

1. To receive any apologies for absence.

Apologies received from Cllrs Owen and Sheward

6. To receive and authorise for signature by the Chairman, the Minutes of the meeting held on Wednesday 4 December 2024

MINUTES of a MEETING of SHOREHAM PARISH COUNCIL

Shoreham Village Hall, Shoreham on 4 December 2024 at 7:30pm

Present: Cllrs R Blamey, J Histed (Chair), B Jeffery, M Sheward and J Thorpe

Also Present: 4 members of the public, Cllr Roger Gough (County) (in part), and Cllr Irene Roy (District) (in part) and Cllr John Edwards-Winser (District) (in part) and Amanda Barlow (Clerk)

Apologies: Cllr Owen and Cllr Powell

1. To receive any apologies for absence.

Apologies were received and accepted from the following Cllr Owen and Powell.

2. To receive any disclosures of interest from members in respect of items of business included on the agenda for the meeting.

None.

3. Public Forum

The space between the trees need to be mowed in the centennial woods – it should to be done once a year. **It was agreed that the Clerk along with Members should meet with the grass cutting contractor to set out the objectives for the next year.**

Cllr Jeffery advised about a mobile home that got stuck in Bower Lane. The mobile home was stuck there for 3 weeks and this resulted in the hedges being cut, an oak tree being damaged etc. Cllr Jeffery also asked if Cllr Roy could check if they have a lighting plan.

A resident asked if the green railings could be painted on the bridge. **It was agreed that the Clerk should contact KCC Highways to ask for permission to paint the railings.** Cllr Roy advised the Parish Council to review the Shoreham Conservation Area plan.

The bridge appears to be falling down and it was agreed to contact KCC Highways about the bridge.

4. County/District Councillor Reports

Cllr Irene Roy (District)

- Waste and Recycling – SDC needed to improve its recycling rates as the rates were very low. SDC is reviewing its recycling process and aiming for the core recycling streams – there will be 4 containers, one for black waste, one for dry recycling, one for food waste and one for bottle and glass. If SDC do not meet recycling targets there are penalties.
- SDC approved a new strategy for recycling.
- SDC is launching a resident survey which will go live on 9 December 2024. Detailed information will be included in the In Shape magazine. Cllr Roy asked that Shoreham PC would publicise the survey.

Cllr John Edwards-Winser (District)

A copy of Cllr Winser's report is attached at Appendix A.

Cllr Roger Gough (County)

- Work on Filston Lane has been completed
- Shacklands Road is due to be closed for patching work
- KCC have been running some initiatives in relation to the winter fuel allowance, to promote application of the pension credit. KCC is also helping those who just miss with the household funding and are carving out some funds giving £200 to those residents.
- Government is issuing a white paper about the devolution of County/District. Cllr Gough has been working with the Leader of Medway Council

5. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960

None.

6. To receive and authorise for signature by the Chairman, the Minutes of the meeting held on Wednesday 6 November 2024

Members resolved to agree the minutes of 6 November 2024.

7. Matters arising from the minutes not covered by Agenda items

7.1 Cricket Club Ground Banners

The Clerk advised that the Cricket Club will be removing the Russell House banner.

7.2 Ownership of Shoreham Village Hall

Cllr Thorpe advised that he had attended a meeting and it was confirmed that the Parish Council does not have any liability.

7.3 Undergrounding of power lines

Cllr Gough had responded on the issue and details were included in the papers.

7.4 Shoreham Woods

Cllr Sheward commented on the destruction of Shoreham Woods. It was noted that SDC

have

a Woodland Management Plan with a Felling Licence. **Members agreed that Cllr Sheward should draft a letter for the Clerk to send to Laura Trott MP**

8. Highways and Footpaths

8.1 Highways Managers and Stewards

Noted.

8.2 Parking Survey

Cllr Jeffery advised that following the meeting with ITS Global the consultants have amended the plans. Cllrs Histed and Jeffery are happy with the plans.

ITS felt it an extremely important that the Parish Council get some feedback and it was important to get residents on side.

Members agreed to discuss the plans in January and have public meeting in February.

8.3 *Traffic Accidents*
Members noted that the traffic accidents were not a result of excessive speed.

8.4 *Filston Lane Car Park*

Members agreed that the car parking space should be removed to allow access to the gate to the school.

It was agreed that the Clerk should seek permission from KCC.

8.5 *Bollards*

*The bollards by the Old Post Office came up at a previous meeting. A resident kindly forwarded a Land Registry entry showing that the bollards are on the public highway. A resident had queried why the bollards should be allowed on the public highway. **Members agreed that the Clerk should ask Kent Highways about the matter.***

8.6 *A225 Highways*

Members discussed that the traffic island is in the Highways Improvement Plan. The Parish Council would not make a request for 40mph speed checks.

9. Correspondence

9.1 *Trees on the river path*

9.2 *Tree at Mill House*

Members agreed that the Clerk should advise the residents to contact KCC Highways.

9.3 *Parking Survey and Obstruction to the pavements*

Members asked the Clerk to write to the land owner to cut the hedges.

9.4 *Kent Police*
Noted.

10. Finance & Personnel and Governance

10.1 *To agree items received, payable and paid*

Members resolved to agree the items received, payable and paid at Appendix B.

10.2 *Meeting dates for 2025*
Noted at Appendix C.

10.3 *KALC Community Awards Scheme*
To be discussed at the next meeting.

11. Next meetings (all starting at 7:30pm in Shoreham Village Hall unless otherwise stated)

a. *Planning (if required) Committee – Wednesday 18 December 2024*

b. *Planning (if required) Committee – Wednesday 8 January 2025*

c. **Planning (if required) Committee and Council Meeting – Wednesday 22 January 2025**

7. Matters arising from the minutes not covered by Agenda items

- 7.1 Cricket Club Ground Banners
- 7.2 Grass cutting contract
Clerk and Cllr Jeffery meeting with GF Garden Maintenance in February to agree the additional areas to be cut.

8. Highways and Footpaths

- 8.1 Parking Survey – Members to agree a date for a public consultation.
- 8.2 Bollards

From: Mike.Payton@kent.gov.uk
Sent: Friday, 17 January, 2025 4:07pm
To: clerk@shorehamparishcouncil.gov.uk
Cc: Roger.Gough@kent.gov.uk
Subject: RE: Highways Matters- Shoreham Parish Council
Good Afternoon Amanda

I have passed your original email on to our structures team as I believe that the bridge structure and maintenance is down to them and you would need their permission. I will chase them.

With regard to the bollards, these are used on the public highway in many locations, and I presume they were placed here to prevent vehicles overrunning the cobbled area.

Kind regards

Mike

- 8.3 Railings on the bridge

Original email sent by Clerk in December 2024 – now awaiting response – see email above from Mike Payton.

From: "clerk@shorehamparishcouncil.gov.uk" <clerk@shorehamparishcouncil.gov.uk>
Sent: Wednesday, 18 December, 2024 4:15pm
To: Mike.Payton@kent.gov.uk
Subject: Highways Matters- Shoreham Parish Council
Hi Mike

I hope all is well with you.

I have a couple of queries from Shoreham Parish Council following the December Council meeting.

1. Shoreham Parish Council would like to request permission to paint the railings on the bridge.
2. Residents have expressed concerns about the bridge as it appears to be "falling down".
3. A resident had queried why the bollards outside the Old Post Office should be allowed on the public highway. (please see below a map from the Land Registry)

8.3 Car park at Filston Lane

From: Andrew.White@kent.gov.uk
Sent: Thursday, 5 December, 2024 7:57pm
To: clerk@shorehamparishcouncil.gov.uk
Subject: Car Park at Filston Lane, Shoreham / Proposed Marking Out
Dear Amanda,

With reference to your email dated 4th December addressed to the Leader, I wish to open discussions with you regarding the desired marking out of part of the car park to prevent cars from obstructing the gate which leads into the School. I am familiar with the car park and the gate described within your email.

The car park is owned by the County Council and I am prepared to formally authorise your Council to carry out the desired works, by way of a formal letter of permission, subject to the following documents being provided to me:-

1. A plan showing the location / size of the proposed marking out,
2. A method statement of how the works will be carried out,
3. A risk assessment for the proposed works,
4. Details of materials to be used,
5. Details of the contractor likely to be used and confirmation they hold a valid insurance cover for the proposed works,
6. A desired start date for the proposed works and duration of the works themselves.

With reference to item 6 above, I would suggest the works are carried out in a School holiday period when use of the gate is likely to be less busy, and ideally at a time of the year when the paint to be applied will set / dry more quickly, such as Spring / Summer.

Subject thereafter to verification of your proposals by colleagues and myself, I would thereafter aim to issue a letter granting the desired permission to your Council to proceed in this matter.

I look forward to hearing from you and should you have any queries or require any further information, please feel free to contact me.

Yours sincerely,

Andrew White BSc MRICS
Principal Estates Surveyor
Deputy Chief Executive's Department,
Kent County Council,
Sessions House, County Hall, Maidstone, ME14 1XQ
03000 416825
07736 406 504

9. Shoreham Woods

9.1 To discuss the response from Mrs Laura Trott, MP and Sevenoaks District Council
12 December 2024

Mrs Laura Trott MP
House of Commons
London
SW1A 0AA

Dear Mrs Trott

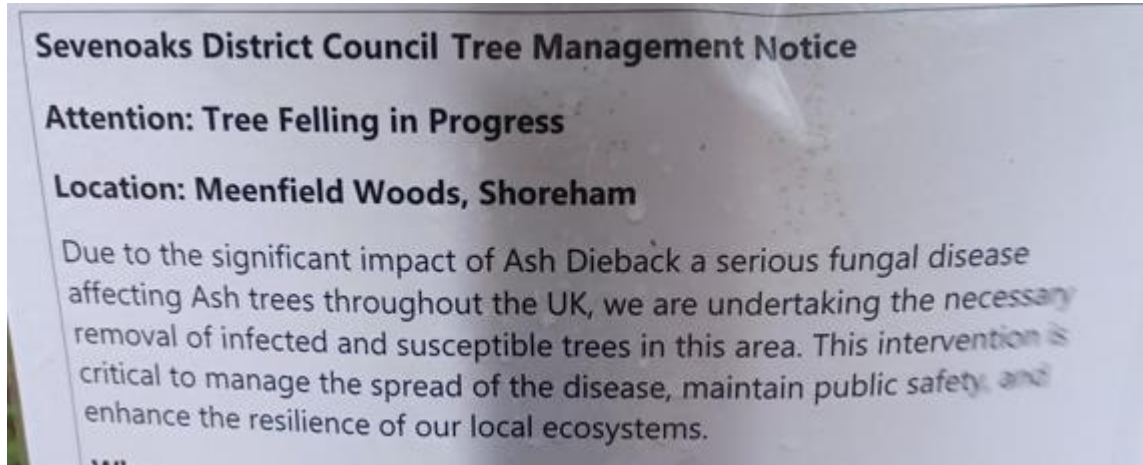
Meenfield Wood above Shoreham village

Shoreham Parish Council have asked me to write to you in the hope you are able to intervene in the destruction of the woodland habitat being carried out around Shoreham village.

The Parish Council asked for the tree felling to be stopped when it last occurred above the village in Meenfield Wood in 2022. It was going under the guise of traditional coppicing, but the use of heavy plant and equipment has caused irreversible damage to the understory. What was bluebell woods is now brambles. All usable habitat to ground dwelling creatures large and small has been obliterated.

The Parish Council were were informed by Sevenoaks District Council's (SDC) contractors when they attended a Council meeting that it enhances biodiversity. When questioned about the woods on the East side of the valley, which had the same treatment 20 years ago, and is still just brambles. Members were told it takes time. In those woods the bluebells, wood anemone, foxgloves etc. have been lost. The same again is now happening on the West side.

The signs up say they are ensuring the resilience of the ecosystem.



It is clear to see this is destroying most of it, to save one bit of it.

You will no doubt be assured the experts know what they are doing, but you do not need to be an expert to see the flora and fauna that was there in abundance is now not there. It cannot return as it has all been killed off. As can be seen by the previous example of 'woodland management' on the East side of the valley.



Thinning using heavy plant. Understory mashed and dormant plants destroyed. Habitat and cover for insects and mammals large and small 'tidied up' and removed.



This is the same view before the heavy plant moved in. This is what we are losing.



Hollows Wood.

Not owned by SDC, but SDC is allowing this to happen. To quote Richard Attenborough:

Sir David Attenborough has unveiled a message at the Natural History Museum which states: "The future of the natural world, on which we all depend, is in our hands".

These woods have been obliterated. Nothing remains. Good quality eco-system clear-cut.





Planning requires a Bio Net gain. What is the point of that, when where we have good old -established habitat, we do this to it in the name of “enhancing our ecosystems” This will take decades to recover, if it can recover. All this is on our watch, and we are letting it happen.

The Parish Council are appealing to you to be able to use your position to cut through the corporate-speak of what a great job is being done, as it is clearly not a great job.

With best wishes

A handwritten signature in cursive script that reads "Amanda Barlow".

Amanda Barlow
Clerk to Shoreham Parish Council

From: "Laura Trott MBE MP" laura.trott.mp@parliament.uk

Sent: Thursday, 9 January, 2025 6:13pm

To: clerk@shorehamparishcouncil.gov.uk

Further to enquiries made on your behalf, Laura has received a response from Adrian Rowbotham at Sevenoaks District Council.

Adrian's response is reproduced below for the information and review of Shoreham Parish Council. Laura hopes that their response is helpful to you.

With best wishes,

Caroline

Caroline Platt
Office of Laura Trott MP
Member of Parliament for Sevenoaks and Swanley

Dear Laura

Re: Shoreham Parish Council and Meenfield Wood

Thank you for your email dated 23 December 2024 relating to concerns by Shoreham Parish Council about local woodland management.

The letter to you refers to coppicing work which none of the pictures relate to, they are of the forestry commission approved and licensed thinning works carried out this season in accordance with the management plan, which the Parish are aware of.

These works are also required by Rural England in accordance to our existing grant and permissions. The picture of a notice included corresponds to the essential health and safety Ash dieback works along the Terrace and around existing rides and areas of substantial public access/use. The benefit to ecosystem referred to in the letter relates to the subsequent widening of ride edges here and dead hedging and hedge creation as a result of Ash removal along with the regrowth of other specimens and regrowth/management of any ash that seems less susceptible to die back where possible. This is carried out in accordance with Forestry Commission and government guidelines.

I thought it would be useful to give a brief explanation of thinning, which is the removal of some trees or parts of trees within woodland. As the trees reach 10-15 years old, they begin to compete for space, light and nutrients and growth starts to slow and the canopy reduces the light to the woodland floor. Thinning makes sure that the best trees grow at the fastest rate, allowing a more diverse woodland structure and helping to futureproof the landscape. This is carried out in accordance as noted to our management plan and license granted by the forestry commission.

Within the Shoreham area there is also extensive squirrel damage to the abundance of beech trees which impacts upon their growth and safety when mature, consequently the thinning operation helps us reduce the risk to public areas, while managing the ongoing damage caused by squirrels.

It is interesting to note that where thinning has taken place, the woodland floor allows for the growth of Bluebells, however where no thinning has happened we see the complete lack of any woodland floor habitat flora and fauna. It's also important to note that good woodland management and enhanced biodiversity takes time particularly in an area such as Shoreham where it was once commercially managed and SDC are now managing it with a view to increase its biodiversity and preserve the woodland for future generations.

In terms of bio net gain mentioned, it is pertinent to note that by far the greatest percentage of habitat and

biodiversity is found along woodland margins/ rides and glades and on the woodland floor where light can get to it, which the management practices we are carrying out are increasing and evidenced. The works are also giving older specimen trees the opportunity to thrive and survive into veteran trees that were sadly for the most part lost when the area was clear felled for commercial reasons prior to the Council owning it.

In regards to Hollows Wood, these woodlands are not managed by the Council.

Yours sincerely

Adrian Rowbotham Deputy Chief Executive & Chief Officer, Finance & Trading

Dear Brian

Following up on our conversation as promised, I have attached some documents that outline what we have and are doing up at Shoreham Woods for you.

The PDF map ive attached and marked up shows the works we have carried out and proposed in order to comply with our Rural payment obligations, which as discussed come to end this year. Carried out in accordance to Forestry commission felling/thinning licence conditions and to follow our commitment to the management plan (also attached) protecting the longevity and improving the biodiversity and health of the woodland for future generations. Balanced with our duty of care as open to public access in terms of safety (For example the ash die back work).

On the PDF map you will note areas that may require some extraction and winch work in the dryer months both for H&S and to reduce ground impact, When this work is carried we will request the contractor comply with the wildlife and countryside act in terms of surveying for nesting birds and minimizing disturbance and monitor this ourselves also. The larger scale thinning and bulk and extraction will be completed before start of nesting period. Ive noted also the area of ride improvements and creation of a new ride which we have been able to undertake due to this year's work and the starting of the creation of an open glade/picnic view point where for safety we had to remove several large Ash (at the start of the terrace)

Now on the meenfield side we have completed the thinning here larger scale thinning of the beech should not be necessary in normal circumstances on this block for @15 years or so. There is a small block of chestnut that would benefit from coppicing in area D opposite that what was done in 2022 however that will be looked at in a couple of years by which point the adjoining areas would have seen 4 to 5 years good regrowth. We will continue ride improvement/management improving the biodiversity of the site and undertake any health and safety works where and when required to keep safe access for all.

Note area H is non-intervention so this area unless there is any requirement for safety or disease this will remain untouched. Where we have carried out ash removal and ride widening/improvements along the terrace (area A) we are looking to bring the hedge along the woodland edge into management similar to that along the edge with the valley war memorial side of the path only higher around 10-15 ft which will naturally over time thicken it up and form both a denser barrier and a protective zone as it were to protect the heavily used terrace path from the ash remaining should it fail allowing us to leave standing dead which is good for biodiversity within a woodland in a safe area protected from general access. This will also have the benefit of as increasing habitat combined with the wider ride here and make ongoing management less intense creating a classic stepped edge to the woodland of differing levels of habitat.

I have also attached as discussed the emails I have found communicating with the parish council, there was I believe some additional correspondence from Ryan our old senior Ranger whom has since left SDC if I do obtain this I will forward it also

Hope that helps but please feel free to contact me or the Rangers at the lodge if you have any further concerns or questions.

Kind regards

Dave

David Crouch

Countryside & Clean and Green Manager

Sevenoaks District Council

Council Offices | Argyle Road | Sevenoaks | Kent | TN13 1HG
Dunbrik Depot | 2 Main Road | Sundridge | Kent | TN14 6EP

9.2 To note the comments from the Shoreham Society and residents

From: "John Saynor" Sent: Wednesday, 15 January, 2025 2:58pm
To: clerk@shorehamparishcouncil.gov.uk

Cc: " Subject: Recent tree woks on the hill
Dear Amanda

There has been a lot of noise on Facebook recently about the forestry work on the hill carried out by the SDC rangers. I contacted SDC to ask why the village had not been informed – to avoid the row that occurred a couple of years ago – and they said that the PC had been informed. Have you received any correspondence about this?

Many thanks

John Saynor
Chair, The Shoreham Society

saynor9@gmail.com
07946 511513

10. Correspondence

10.1 Hedgerow Heroes - Phase 5 - / CPRE Kent and Kent CMPs

-----Original Message-----

From: Mark.Gallant@kent.gov.uk

Sent: Tuesday, 7 January, 2025 1:27pm

To: Clerk@Shorehamparishcouncil.gov.uk

Subject: FW: Hedgerow Heroes - Phase 5 - / CPRE Kent and Kent CMPs?

Happy New Year Amanda ,

I hope that you had a pleasant festive break.

Andrea Griffiths at CPRE is submitting a funding application to CPRE (National) to support the Hedgerow Heroes project in Kent and has asked if the Countryside Management Partnership`s (CMP`s) would like to be involved (see message below).

If successful, the Hedgerow Heroes project would be open to private landowners, not land owned by conservation charities such as KWT / RPSB / National Trust etc.

As a private landowner (land owned by Parish Councils is fine) , would you be interested in having a new hedgerow planted or an existing one restored?

If so if you can give me some indication of the following –

- If it would be hedgerow planting / laying / gapping up / other restoration
- approx. Length of hedgerow(s) etc.

If you could let me asap, I collate the information and send to Andrea by her deadline of **31st Jan**

All the best,

Mark

From: Andrea Griffiths <andrea.griffiths@cprekent.org.uk>

Sent: 07 January 2025 12:06

To: Subject: Hedgerow Heroes - Phase 5 - / CPRE Kent and Kent CMPs?

Hi everyone

I hope you are all well and all the CMP teams are doing well. Happy New Year and hello from CPRE Kent. [Homepage - CPRE Kent](#)

Various CPRE county teams with support from CPRE national, have been involved in a Hedgerow Heroes project for the last few years. [Hedgerows - CPRE](#) In 2025/26 CPRE are hoping to do 5th Phase and I am bidding for CPRE Kent to be involved. This will be the first time we've been involved in Kent if successful.

Across the UK, CPRE want to plant 100miles of hedgerow by March 2026. As a region, for our bid to be successful, we need to be able to plant / retore / gap up etc 2km of hedgerow. CPRE Kent would never have the capacity on our own to do this, but, I'd love to run this in partnership with the Kent CMPs.

Together, I am sure, across various sites, we could plant/restore etc 2km of hedgerow, if not more.

Planning needs to start in Summer 2025 with hedgerows planted by March 2026. CPRE Kent need to be the Project Managers for this and funds would come to CPRE Kent (if the bid is successful) but we would be then funding you to plan, order and deliver with various volunteers at the sites you've identified. CPRE Kent team will also have a few sites. So, this would work a bit like the Kent Plan Tree planting was running.

We need private sites, not land owned by conservation charities such as KWT / RPSB / National Trust etc. So, we need to liaise with our farm and landowner contacts, schools and other similar groups and individuals who own land and see who would be willing to have a new hedgerow planted. Existing hedgerows in need of restoration can also be included and the funds can be used to 'gap up' also so, quite useful. The landowners need to be able to maintain the hedgerow moving forwards.

If you're interested in being involved, please let me know. It would be great to have a meeting about this but it needs to be ASAP. My EOI has to be in by 7th Feb so I am seriously against the clock (some things never change). Ideally I need all the info re' sites and lengths etc by **31st Jan** so I can cost up the bid in time.

If interested, please let me know and let me know when you might be able to have a group sit down to discuss. Ideally, sooner than that, it would be good to know:

- If you have sites in mind
- If it would be hedgerow planting / laying / gapping up / other restoration
- If offering hedge laying - is this accredited?
- Length of hedgerow
- Landowner details / site details
- Your day rate (ideally this will be the same across the board)
- Number of days you envision it taking
- Approx number of volunteers you have already in mind for this and/or if you need support getting volunteers

I have budget guidelines to follow re' the bid and we can discuss when we know the length of the hedgerow you have in mind. Also - if anyone has any idea's re' possible match funds, this would really help the bid. As always, the lower our bid the more likely we are to be successful so, please keep that in mind.

Please let me know if you're interested and if there are any dates over the next few weeks when you are free to discuss.

Many thanks everyone. I will look forward to hearing from you.

With kind regards

Andrea Griffiths

Director
CPRE Kent

For all our latest campaign news visit:

www.cprekent.org.uk

twitter.com/ProtectKent

www.Facebook.com/cprekent

Or make a donation:

[Donate to CPRE Kent](#)

CPRE Kent, Queen's Head House, Ashford Road, Charing TN27 0AD tel 01233 714541

The Kent Branch of the Campaign to Protect Rural England is a registered charity (number 1092012), and is also a company limited by guarantee, registered in England (number 4335730).

This email is confidential and may also be legally privileged.

If you have received this email in error, please notify the sender immediately by reply and delete it from your system.

Views expressed in this email are those of the sender and may not necessarily reflect the views of CPRE Kent.

10.2 SDC - Pensioner Just Missing Out Scheme

Pensioner Just Missing Out Scheme



Eligible households can apply for vouchers worth £200 which can be used to help pay for food, energy or both.

You will be eligible for assistance if you:

- or a partner living with you is aged 66 or over
- are a Kent resident, permanently living within one of the 12 local authorities covered by Kent County Council (this excludes Medway, Bexley, or Bromley)
- have an annual household income (before tax) between £11,343.80 (£17,313.40 for a joint household income) and £40,000
- do not have more than £1000 in savings
- are not in receipt of Pension Credit



To apply, please use the QR code or visit www.kent.gov.uk/justmissingout

If you're not able to apply online, please contact your local Citizens Advice branch for support.

This scheme is funded by the UK Governments Household Support Fund and will close on 28 February 2025 or when all funds are spent.



10.3 Devolution & local government reorganisation

From: "Pav Ramewal" <Pav.Ramewal@sevenoaks.gov.uk>

Sent: Friday, 10 January, 2025 10:52am

To: "Pav Ramewal" <Pav.Ramewal@sevenoaks.gov.uk>

Subject: Devolution & local government reorganisation

Dear Clerks,

A happy New Year to you all. I do hope you managed to enjoy some time with family and friends over the last couple of weeks.

As I'm sure you are all aware, there has been significant discussion about the prospect of Kent & Medway moving forward with devolution and local government reorganisation since the Government published their White Paper in December.

Yesterday, Kent County Council held meetings of both their Council and Cabinet to decide whether to bid to join the Government's Devolution Priority Programme and, at the same time, commit to both local government reorganisation in Kent & Medway and to request the cancellation of the County Council election in May this year.

As anticipated, the County Council have decided to move ahead and will make their request to Government by today's deadline.

There have been many discussions across Kent since the White Paper was published, with Leaders of each of the Councils in Kent and Medway coming together to air their views and move towards a response to the Government's devolution proposals.

Whilst there remain different opinions across the County, it became increasingly apparent that Kent were minded to make a request to Government to participate in their Devolution Priority Programme.

Should Government accept the County Council's request to join the Devolution Priority Programme, it would commit Kent and Medway to elections for a Mayoral Strategic Authority in May 2026 and the implementation of local government reorganisation – most likely from April 2028 at the earliest.

If the Government accepts the request, it is also likely that the County Council elections, due to be held in May this year, would be postponed. It is likely that Government will make those decisions before the end of this month, but it may be slightly later.

Whilst any decision made by the County Council will have a significant impact on the rest of Kent & Medway, the Government has been clear that the upper-tier authority has the responsibility and authority to make this request without the express support of the (lower-tier) District & Borough Councils in Kent.

The Government has also been clear that creating the Mayoral Strategic Authority is the priority and only indicative proposals for reorganisation are required to clear the first hurdle. From there, the Government has been prepared to address reorganisation from 2026 onwards in order to attract more County Councils to their plans. It is our understanding that at least 12 of the remaining 21 County Councils in two-tier areas are intending to submit bids to the Government to join the Priority Programme.

Government will review all of those bids and decide which Councils it will work with to move forward on devolution and then local government reorganisation.

It remains the case that the Government has set out an incredibly ambitious timetable to deliver on their devolution and local government reorganisation agenda.

Should proposals for Kent progress over the next month, indicative proposals for reorganisation would be required by the end of March. At the current time, we would expect very limited information to be set out, potentially only the areas that could make up new unitary authorities.

By Autumn this year, initial consultations on accepting a devolution deal in Kent and necessary legislative changes are expected to be implemented.

Focus would then turn to the creation of the Mayoral Strategic Authority (MSA), the new body to be led by a Mayor for Kent & Medway. The new MSA would have responsibility across all of Kent & Medway for the strategic planning of transport & infrastructure, skills & employment, housing & strategic planning, economic development & regeneration, environment & climate change, health, wellbeing & public safety.

Should this all be delivered on time, the first election for a Kent & Medway Mayor would be held in 2026.

From 2026 onwards, the focus would turn to Local Government Reorganisation and replacing the County Council, Medway and all of the District and Borough Councils with a number of unitary councils. These would not go live until April 2028 at the earliest.

There is still very limited information available about the detail behind the steps that will follow, and what impact these may have for Town & Parish Councils, but we will endeavour to keep you updated as matters continue to progress.

It is possible, that should matters progress, that the current Boundary Review being undertaken in the District will be halted, but at the current time we have been told to proceed with the current consultation and more information will be provided to us later this month.

To view the paper published by the County Council, and to find the link to view the recording of the Council meeting, please visit <https://democracy.kent.gov.uk/ieListDocuments.aspx?CId=113&MIId=9639&Ver=4>

If you have any questions in the meanwhile, please do let me know.

Kind regards

Pav

Dr Pav Ramewal
Chief Executive
Sevenoaks District Council | Argyle Road | Sevenoaks | Kent | TN13 1HG
T: 01732 227298
pav.ramewal@sevenoaks.gov.uk
www.sevenoaks.gov.uk

10.4 Local Nature Recovery Strategy Public Consultation

From: Rachel.Boot@kent.gov.uk
Sent: Wednesday, 15 January, 2025 12:07pm
To:
Subject: Local Nature Recovery Strategy Public Consultation
Dear Parish Councils,

We are excited to announce that our public consultation for the Kent and Medway Local Nature Recovery Strategy begins tomorrow, the 16th Jan.

The Strategy highlights the ambitions of helping habitats such as chalk grasslands, ancient woodland and coastal grazing marsh and mudflats. It also identifies priority species that need assistance, like the Shril Carder Bee, Barn Owl, Duke of Burgundy butterfly and Green-winged Orchid. The draft strategy sets out the priorities for the recovery of nature in the county, and the recommended actions to deliver this. It also proposes areas where the creation or improvement of habitats could take place, highlighting where the greatest benefits will be for nature. The Strategy's principles start with improving and safeguarding what we already have and aim towards connectivity between these areas, giving nature more resilience.

We would like to encourage as many Kent residents to take part in the public consultation as possible, and are therefore appealing to Parish Councils to help us spread the word by displaying posters, or featuring a news item in newsletters. **If you have a public display board that would take a poster, please do let us know and we can get a poster sent out to you. And if you also produce a newsletter, again, let us know and we can provide a news item and images for you.** Any support you can offer would be greatly appreciated.

Thanks in advance, and we look forward to hearing from you.

Thanks
Rachel

Rachel Boot | Making Space for Nature Support Officer | Growth Environment & Transport | Kent County Council | 1st Floor, Invicta House, Maidstone, ME14 1XX | Internal: 421903 | External: 03000 421903

10. Finance & Personnel and Governance

10.1 To agree the budget for 2025-26 - attached

Shoreham Parish Council

Detailed Budget Summary

All Cost Centres and Codes (Between 01/01/2026 and 31/03/2026)

| Administration | | Last Year 2024-2025 | | | | Current Year 2025-2026 | | | | |
|----------------|--|---------------------|---------------|------------------|-----------------|------------------------|--------|----------|-------|------------------|
| | | Receipts | | Payments | | Receipts | | Payments | | |
| Code | Title | Budget | Actual | Budget | Actual | Budget | Actual | Forecast | Total | Budget |
| 1 | Advertising | | | 200.00 | | | | | | 200.00 |
| 2 | Audit fees | | | 600.00 | 595.00 | | | | | 630.00 |
| 4 | Chairman's allowance | | | 150.00 | | | | | | 150.00 |
| 6 | Stationery/Sundries | | | 315.00 | 60.51 | | | | | 350.00 |
| 7 | Clerk's mileage | | | 135.00 | 207.99 | | | | | 150.00 |
| 8 | Members' allowance | | | 170.00 | | | | | | 150.00 |
| 9 | Members' mileage | | | 115.00 | | | | | | 120.00 |
| 10 | Computer/Printer Consumables | | | 170.00 | 269.91 | | | | | 175.00 |
| 11 | Photocopier | | | 250.00 | | | | | | 265.00 |
| 12 | Office Rent/Storage | | | 100.00 | 300.00 | | | | | 100.00 |
| 13 | Office telephone | | | 170.00 | 136.56 | | | | | 180.00 |
| 14 | Hall/Emergency Room Hire | | | 1,000.00 | 480.00 | | | | | 1,000.00 |
| 15 | Professional Fees | | | 1,000.00 | 300.00 | | | | | 1,000.00 |
| 16 | Elections | | | 3,000.00 | | | | | | 3,000.00 |
| 17 | Insurance | | | 1,200.00 | 1,861.47 | | | | | 1,260.00 |
| 18 | Shoreham Post | | | 550.00 | | | | | | 550.00 |
| 19 | Training | | | 350.00 | 70.00 | | | | | 350.00 |
| 21 | Photocopier Rental and Charges | | | 250.00 | | | | | | 260.00 |
| 22 | Subscriptions - KALC/SLCC/Other | | | 1,100.00 | 612.39 | | | | | 1,200.00 |
| 23 | Scribe licence | | | 450.00 | 561.60 | | | | | 475.00 |
| 24 | Office equipment | | | | | | | | | |
| 51 | Investment income | 440.00 | | | | 400.00 | | | | |
| 52 | Miscellaneous | | | 200.00 | 40.47 | | | | | 210.00 |
| 53 | Interest on Precept | 35.00 | 466.20 | | | 45.00 | | | | |
| 59 | Postage | | | 150.00 | 16.20 | | | | | 100.00 |
| 60 | Broadband | | | 120.00 | 100.00 | | | | | 126.00 |
| 61 | Website hosting charge | | | 420.00 | | | | | | 450.00 |
| 78 | Electricity | | | | | | | | | |
| 87 | Water | | | | | | | | | |
| 92 | Printing Gazette/Shoreham Post | | | | 650.87 | | | | | |
| 95 | Payroll | | | 315.00 | 214.00 | | | | | 350.00 |
| 96 | Darent Valley Community Rail Partnership | | | | | | | | | |
| 101 | Annual Parish Meeting | | | 250.00 | 365.41 | | | | | 350.00 |
| 104 | Email Hosting Charges | | | 200.00 | 270.00 | | | | | 200.00 |
| 108 | Refreshments | | | | | | | | | |
| 109 | Remembrance Sunday | | | | 52.50 | | | | | |
| | SUB TOTAL | 475.00 | 466.20 | 12,930.00 | 7,164.88 | 445.00 | | | | 13,351.00 |

| Amenities | Last Year 2024-2025 | | | | Current Year 2025-2026 | | | | |
|---------------------------------|---------------------|-----------------|------------------|------------------|------------------------|----------|----------|-------|------------------|
| | Receipts | | Payments | | Budget | Receipts | | Total | Payments |
| | Budget | Actual | Budget | Actual | | Actual | Forecast | | |
| 3 Allotments | | | | 1,030.90 | | | | | |
| 25 Dog waste bins | | | 1,300.00 | 608.40 | | | | | 1,400.00 |
| 26 General repairs | | | 500.00 | | | | | | 500.00 |
| 27 Grasscutting Shoreham | | | 3,800.00 | 3,240.00 | | | | | 4,500.00 |
| 28 Grass cutting Badgers Mount | | | | | | | | | |
| 29 Recreation Ground | | | 550.00 | 2,958.00 | | | | | 500.00 |
| 30 Playground inspection | | | 175.00 | | | | | | 180.00 |
| 31 Tennis courts | 1,000.00 | 200.00 | 550.00 | | 1,050.00 | | | | 500.00 |
| 32 Tree surgery | | | 1,000.00 | 2,340.00 | | | | | 1,000.00 |
| 33 War Memorial/Meenfield Cross | | | 1,500.00 | 1,175.00 | | | | | 250.00 |
| 34 Toilets | | 343.94 | 1,500.00 | 2,049.57 | | | | | 1,500.00 |
| 35 Black sacks | | | | | | | | | |
| 36 Salt bins | | | 150.00 | | | | | | 150.00 |
| 54 Land rent | 25.00 | | | | 25.00 | | | | |
| 55 Access licences | | | | | | | | | |
| 64 Recreation Ground | | | 550.00 | | | | | | 500.00 |
| 65 Playground Repairs | | | 550.00 | | | | | | 500.00 |
| 66 Tree Inspection | | | 1,500.00 | | | | | | 500.00 |
| 77 Trees | | | | | | | | | |
| 81 Emptying litter bins | | | | 460.20 | | | | | |
| 83 Centenary Wood | | | 500.00 | | | | | | 500.00 |
| 85 Installation of New Bin | | | | | | | | | |
| 86 Car Park | | | 1,000.00 | 898.20 | | | | | 1,250.00 |
| 89 Village Hall | | | | | | | | | |
| 93 Village Sign | 4,500.00 | | 4,500.00 | | | | | | |
| 97 Notice Boards | | | | 59.10 | | | | | |
| 98 Defibrillators | | | | 229.00 | | | | | |
| 103 Cricket Club | | | | | | | | | |
| 105 Allotment rent | 1,000.00 | 1,189.00 | | | 1,200.00 | | | | |
| 106 Shoreham Cross | | | | 2,530.00 | | | | | |
| 110 CCTV | | | | 1,284.00 | | | | | |
| SUB TOTAL | 6,525.00 | 1,732.94 | 19,625.00 | 18,862.37 | 2,275.00 | | | | 13,730.00 |

| CIL | Last Year 2024-2025 | | | | Current Year 2025-2026 | | | | |
|------------------|---------------------|------------------|----------|--------|------------------------|--------|----------|----------|--------|
| | Receipts | | Payments | | Receipts | | | Payments | |
| | Budget | Actual | Budget | Actual | Budget | Actual | Forecast | Total | Budget |
| 90 Receipt | | 13,643.05 | | | | | | | |
| 91 Payment | | | | | | | | | |
| SUB TOTAL | | 13,643.05 | | | | | | | |

| Emergency Planning | Last Year 2024-2025 | | | | Current Year 2025-2026 | | | | |
|-----------------------|---------------------|--------|---------------|--------|------------------------|--------|----------|----------|---------------|
| | Receipts | | Payments | | Receipts | | | Payments | |
| | Budget | Actual | Budget | Actual | Budget | Actual | Forecast | Total | Budget |
| 63 Emergency Planning | | | 200.00 | | | | | | 250.00 |
| SUB TOTAL | | | 200.00 | | | | | | 250.00 |

| General Services | Last Year 2024-2025 | | | | Current Year 2025-2026 | | | | |
|------------------------|---------------------|--------|-----------------|---------------|------------------------|--------|----------|----------|-----------------|
| | Receipts | | Payments | | Receipts | | | Payments | |
| | Budget | Actual | Budget | Actual | Budget | Actual | Forecast | Total | Budget |
| 38 Street lighting | | | 330.00 | 241.24 | | | | | 500.00 |
| 39 Footpaths | | | | | | | | | |
| 40 Refuse freighter | | | 770.00 | 441.00 | | | | | 500.00 |
| 41 Vacant | | | | | | | | | |
| 84 Traffic and Parking | | | | | | | | | |
| SUB TOTAL | | | 1,100.00 | 682.24 | | | | | 1,000.00 |

| Grants | Last Year 2024-2025 | | | | Current Year 2025-2026 | | | | |
|------------------|---------------------|-----------------|-----------------|-----------------|------------------------|--------|----------|----------|--------|
| | Receipts | | Payments | | Receipts | | | Payments | |
| | Budget | Actual | Budget | Actual | Budget | Actual | Forecast | Total | Budget |
| 57 Grant | | 3,909.00 | 3,000.00 | 2,210.00 | | | | | |
| SUB TOTAL | | 3,909.00 | 3,000.00 | 2,210.00 | | | | | |

| Precept | Last Year 2024-2025 | | | | Current Year 2025-2026 | | | | |
|------------------|---------------------|------------------|----------|--------|------------------------|--------|----------|----------|--------|
| | Receipts | | Payments | | Receipts | | | Payments | |
| | Budget | Actual | Budget | Actual | Budget | Actual | Forecast | Total | Budget |
| 58 Precept | 48,000.00 | 48,000.00 | | | 52,000.00 | | | | |
| SUB TOTAL | 48,000.00 | 48,000.00 | | | 52,000.00 | | | | |

| Projects | | Last Year 2024-2025 | | | | Current Year 2025-2026 | | | | |
|------------------|---------------------------------|---------------------|--------|-----------------|-----------------|------------------------|--------|----------|----------|------------------|
| | | Receipts | | Payments | | Receipts | | | Payments | |
| Code | Title | Budget | Actual | Budget | Actual | Budget | Actual | Forecast | Total | Budget |
| 50 | Computer Website | | | 250.00 | | | | | | 500.00 |
| 76 | Extra Litter and Dog Waste Bins | | | 500.00 | | | | | | 500.00 |
| 79 | Highways Projects | | | 1,500.00 | | | | | | 10,000.00 |
| 80 | Tennis Shelter Maintenance | | | 200.00 | | | | | | 200.00 |
| 99 | First Aid Training | | | 350.00 | | | | | | 200.00 |
| 102 | Shoreham Woods | | | | | | | | | |
| 111 | Parking and Traffic Project | | | | 8,250.00 | | | | | |
| SUB TOTAL | | | | 2,800.00 | 8,250.00 | | | | | 11,400.00 |

| Reserves | | Last Year 2024-2025 | | | | Current Year 2025-2026 | | | | |
|------------------|----------------------------------|---------------------|--------|-----------------|--------|------------------------|--------|----------|----------|-----------------|
| | | Receipts | | Payments | | Receipts | | | Payments | |
| Code | Title | Budget | Actual | Budget | Actual | Budget | Actual | Forecast | Total | Budget |
| 42 | Computer Hardware | | | | | | | | | |
| 67 | General Contingency | | | 500.00 | | | | | | 550.00 |
| 68 | Legal Contingency | | | 500.00 | | | | | | 550.00 |
| 69 | Playground Scheduled Maintenance | | | 500.00 | | | | | | 500.00 |
| 70 | Car Parking | | | | | | | | | |
| 71 | Replacement Playground Equipment | | | | | | | | | |
| 72 | Storm/Flood | | | 1,000.00 | | | | | | 1,050.00 |
| 74 | Badgers Mount Reserve | | | | | | | | | |
| 88 | Village Hall | | | 1,500.00 | | | | | | 1,559.00 |
| SUB TOTAL | | | | 4,000.00 | | | | | | 4,209.00 |

| VAT repayments | | Last Year 2024-2025 | | | | Current Year 2025-2026 | | | | |
|------------------|---------------|---------------------|--------|----------|--------|------------------------|--------|----------|----------|--------|
| | | Receipts | | Payments | | Receipts | | | Payments | |
| Code | Title | Budget | Actual | Budget | Actual | Budget | Actual | Forecast | Total | Budget |
| 56 | VAT repayment | 5,000.00 | | | | 5,000.00 | | | | |
| SUB TOTAL | | 5,000.00 | | | | 5,000.00 | | | | |

| Summary | | | | | | | | | | |
|--------------|--|------------------|------------------|------------------|------------------|------------------|--|--|--|------------------|
| TOTAL | | 60,000.00 | 67,751.19 | 61,505.00 | 55,377.54 | 59,720.00 | | | | 64,720.00 |

10.2 To set the precept for 2025-26

5. The “tax base” of a Town or Parish area is calculated by converting all banding and discount figures to “band D equivalents”, together with an allowance for non-collection. The final figure represents the amount of tax that would be raised by the levy of £1 in band D. For instance, if a Town or Parish has a tax base of, say, 2,000 and issued a precept for £16,000, then the Town or Parish’s part of the tax for a two or more adult household in band D would be £8. In band A it would be £5.33 and in band H £16.
6. The Town or Parish element of the total council tax bill for a property is shown separately on the bill. The percentage change from the previous year also appears there. Where the precept exceeds £140,000, the details supplied in accordance with paragraph 4 are shown on our website.
7. The District’s tax base calculations are to be approved by Cabinet on 16th January 2025. The tax base for 2025/2026 for your area, based on the valuation list and occupancy information on 1st December 2024 has been estimated to be 740.53. If you wish to see a detailed breakdown of the calculation, do please let me know. Based on ongoing recovery in collection rates the allowance for non-collection will remain the same for the coming financial year. For 2024/2025 it was set at 0.6% and for 2025/26 it will remain at this level.

24/25 Precept

| | | |
|-----------------------|-----------------------|-------------------------|
| Total Payments | £61,505 | |
| Less Receipts | <u>£12,000</u> | |
| | £49,505 | |
| Reserves | <u>£ 1.505</u> | |
| | £48,000 | Precept: £48,000 |
| Tax base: 726.81 | | |
| £66.04 | | |

25/26 Precept

| | | |
|-----------------------|-----------------------|-------------------------|
| Total Payments | £64,720 | |
| Less Receipts | <u>£7,720</u> | |
| | £57,000 | |
| Add reserves | <u>£ 5,000</u> | |
| | £52,000 | Precept: £52,000 |
| Tax base: 740.53 | | |
| £70.22 | | |

10.3 Shoreham Village Hall/VAT

From:

Sent: Wednesday, 15 January, 2025 9:06am

To: ralph.abbott@gmx.com, clerk@shorehamparishcouncil.gov.uk

Subject: RE: VAT

Ralph,

I am no lawyer, yet have some experience with property law and its related financial and tax affairs. In that context, please let me offer some initial views.

Any arrangements to “redirect” both our expenses and matching revenue to the PC would require a substantial change in the facts, unless there is already an established HMRC-accepted mechanism for this? If not, then a novel creation on our part could carry significant personal risks for both the trustees and the parish councillors.

The current key facts are that the trust, a registered charity, is the owner, the PC is a regular but minor user of the hall (for which it pays usage fees) and also has the separate role of Custodian Trustee of the Village Hall Trust, sitting aside up to 14 other managing trustees. A contrived redirection of our expenses and income to the PC could well be seen to have no genuine purpose except tax “efficiency”. If HMRC were to take the view that there is not valid business or public purpose to these arrangements except the tax minimisation, then they will declare it to be tax evasion. At this point, all of the trustees of the charity and all of the parish councillors would risk losing their personal limited liability status and be subject to personal criminal prosecution for tax fraud. We all could of course contest HMRC’s view, were they to take this stance, in the courts.

Or, perhaps, one possible substantial change in the facts might be for the Village Hall Trust to lease the village hall to the PC on a long term full repairing and commercial insuring lease, under which the PC would take on the operational responsibility to manage the hall including the financial responsibility and liability. This lease would need to be at a full market rent (this is a requirement of the Charities Act, which is the point on which the Walnut Tree Trust was brought up short in 1965). Determining the fair market rent of a village hall might be a challenge. As the new tenant of the village hall, the operating expenses might well then escape VAT (someone needs to check if there is any test requiring the non-applicability of VAT being linked to the statutory responsibilities of a parish council), but then as tenant the PC will not only have the risk of any operating losses but also the benefit of any profit.

Meanwhile, the freeholder/landlord/owner (the charity) will still remain liable for longer term structural repairs/improvements to the property (maintaining the floor is the tenant’s responsibility, for example, while replacing the floor when it wears out is the landlord’s responsibility), and overseeing and enforcing the terms of the commercial lease. VAT will remain applicable for such repairs and replacement. The registered charity, as landlord, will presumably have sufficient operating profit from its collection of rent from the PC to set aside the necessary reserves for this purpose.

Such a substantial change would have a better chance of standing up to scrutiny than any novel, if creative, arrangement. On the other hand, perhaps my guess is wrong that there is no accepted simple avenue to accomplish such redirection of income and expenses?

In summary, I suppose I’m saying that initially I am sceptical that this can be made to work.

All the best,

Peter

From: ralph.abbott
Sent: 14 January 2025 16:34
To: clerk@shorehamparishcouncil.gov.uk
Subject: VAT

I've been thinking about ways to reduce the VH expenditure. Can you please let me have the PC's response.

Unlike the Parish Council the village hall is not VAT exempt. I need to do a detailed analysis but I estimate that we spend about £700 - £1000 a year of our £12k expenditure on VAT. This represents about 7 to 8 %.

Do you think it is feasible to redirect our service invoices to the Parish Council so that VAT could be reclaimed and for the village hall to pay the Parish Council the baseline amount?

Regards,

Ralph

10.4 To agree items paid, payable and received

Items paid 6 December to 21 January 2025

Shoreham Parish Council

21 January 2025 (2024-2025)

PAYMENTS LIST

| Code | Date | Description | Supplier | | | | Total |
|---------------------------------|------------|---|--------------------------------|---|----------|----------|----------|
| Audit fees | 05/12/2024 | External Audit fee | Forvis Mazars LLP | S | 420.00 | 84.00 | 504.00 |
| Office telephone | 06/12/2024 | Office telephone | O2 | S | 13.72 | 2.74 | 16.46 |
| Allotments | 16/12/2024 | Water Charges - Allotments TW2378728040 | Castle Water | X | 102.64 | | 102.64 |
| Computer/Printer Consumables | 20/12/2024 | Website | Hugo Fox | S | 29.99 | 6.00 | 35.99 |
| Car Park | 02/01/2025 | Business Rates | Sevenoaks District Council | X | 90.00 | | 90.00 |
| Office Rent/Storage | 03/01/2025 | Office Allowance | Mrs A C Barlow | X | 30.00 | | 30.00 |
| Broadband | 03/01/2025 | Broadband | Mrs A C Barlow | X | 10.00 | | 10.00 |
| Office telephone | 06/01/2025 | Office telephone | O2 | S | 13.72 | 2.74 | 16.46 |
| Toilets | 06/01/2025 | Electricity | EDF Energy | L | 147.62 | 7.38 | 155.00 |
| Hall/Emergency Room Hire | 17/01/2025 | Hall hire | Shoreham Village Hall | X | 60.00 | | 60.00 |
| Allotments | 17/01/2025 | Water Charges - Allotments TW2378728040 | Castle Water | X | 105.25 | | 105.25 |
| Emptying litter bins | 17/01/2025 | Dog waste bin and litter bin collection | Sevenoaks District Council | S | 356.20 | 71.24 | 427.44 |
| Parking and Traffic Project | 17/01/2025 | ITS Parking and Traffic Survey | Intelligent Transport Services | S | 8,250.00 | 1,650.00 | 9,900.00 |
| Subscriptions - KALC/SLCC/Other | 20/01/2025 | Subscription | Zoom | S | 11.99 | 2.40 | 14.39 |
| Defibrillators | 21/01/2025 | Defibrillator repair | 7Oaks Electrical Ltd | X | 80.00 | | 80.00 |

Items received 6 December to 21 January 2025

Shoreham Parish Council

21 January 2025 (2024-2025)

RECEIPTS LIST

| Code | Date | Description | Supplier | | | Total |
|---------------------|------------|------------------|-------------------|---|--------------|--------------|
| Allotment rent | 05/12/2024 | Allotments rents | Allotment Holders | X | 15.00 | 15.00 |
| Interest on Precept | 31/12/2024 | Bank interest | NatWest Bank | X | 57.64 | 57.64 |
| Allotment rent | 03/01/2025 | Allotments rents | Allotment Holders | X | 20.00 | 20.00 |
| | | | | | Total | 92.64 |
| | | | | | | 92.64 |

- 11. **Next meetings** (all starting at 7:30pm in Shoreham Village Hall unless otherwise stated)
 - a. **Planning (if required) Committee and Council Meeting – Wednesday 5 February 2025**
 - b. **Planning (if required) Committee – Wednesday 19 February 2025**